

SAYWELL INTERNATIONAL (ARUN & CHICHESTER) YOUTH FOOTBALL LEAGUE

League Rules Season 2020-2021

Sanctioned by Sussex County FA

PREFACE

Please note that from the 2021/22 season all players must be registered through WGS

DEFINITIONS

1. (A) In these Rules:

“Affiliated Association” means an Association accorded the status of an Affiliated Association under the Rules of The FA.

“AGM” shall mean the annual general meeting held in accordance with the constitution of the Competition.

“Club” means a club for the time being in membership of the Competition.

“Competition” means the Arun & Chichester Youth Football League.

“Competition Match” means any match played or to be played under the jurisdiction of the Competition.

“Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.

“Deposit” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

“Fees Tariff” means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules, as set out at Schedule A.

“Fines Tariff” means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules, as set out at Schedule A.

“Ground” means the ground on which the Club’s Team(s) plays its Competition Matches.

“Management Committee” means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.

“Match Officials” means the referee, the assistant referees and any fourth official appointed to a Competition Match.

“Mini Soccer” means those participating at ages under 7s to under 10s.

“Non Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.

“Officer” means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.

“Participant” shall have the same meaning as set out in the rules of The FA from time to time.

“Player” means any Contract Player, Non Contract Player or other player who plays or who is eligible to play for a Club.

“Playing Season” means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.

“Rules” means these rules under which the Competition is administered.

“Sanctioning Authority” means the Sussex County Football Association Limited.

“Scholarship” means a Scholarship as set out in Rule C 3 (a) (i) of the rules of The FA.

“Season” means the period of time between an AGM and the subsequent AGM.

“Secretary” means such person or persons appointed or elected to carry out the administration of the Competition.

“SGM” means a special general meeting held in accordance with the constitution of the Competition.

“Team” means a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.

“The FA” means The Football Association Limited.

“WGS” means the Whole Game System and the procedures for the operation thereof as determined by The FA from time to time.

“written” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

“Youth Football” means those participating at ages under 11s to under 18s.

(B) Unless stated otherwise, terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and vice-versa.

GOVERNANCE RULES

COMPETITION NAME AND CONSTITUTION

2.

- (A) The Competition will be known as the Saywell International (Arun & Chichester) Youth Football League (or such other name as the Competition may adopt). The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.
- (B) This Competition shall consist of not more than 100 Clubs and 1000 Teams approved by the Sanctioning Authority.
- (C) The geographical area covered by the Competition membership shall be the administrative County of West Sussex.
- (D) The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the Management Committee in accordance with the rules, regulations and policies of The FA.
- (E) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 7.
- (F) The Rules are taken from the Standard Code of Rules for Youth Competitions (the "Standard Code") determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the Competition.
- (G) All Clubs must be affiliated to an Affiliated Association and their names and particulars shall be returned annually by the appointed date in a manner prescribed by the Sanctioning Authority and must have a constitution approved by the Sanctioning Authority. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

This Competition shall apply annually for sanction to the Sanctioning Authority and the constituent Teams of Clubs may be grouped in divisions, each not exceeding 15 in number.

(H) Inclusivity and Non-discrimination

- (i) The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to The FA Equality Policy and any legislative requirements (to include those contained in the Equality Act 2010).
 - (ii) This Competition and each Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.
 - (iii) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.
- (I) Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including, but not limited to, Charter Standard and RESPECT programmes. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
 - (J) All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The FA from time to time.
 - (K) Clubs shall not enter any of their Teams playing at a particular age group in the Competition in any other competition (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
 - (L) At the AGM or a SGM called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 22.
 - (M) Teams entering do so on the understanding that matches, should they be so required and arranged by the Competition, will be played on any day of the week.

CLUB NAME

- 3. Any Club wishing to change its name must obtain permission from the Sanctioning Authority and from the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

ENTRY FEE, SUBSCRIPTION, DEPOSIT

- 4. (A) Applications by Clubs for admission to the Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary and must be accompanied by an entry fee per Team as set out in the Fees Tariff, which shall be returned in the event of non-election.
At the discretion of the voting members present applications, of which due notice has been given, may be received at the AGM or a SGM or on a date agreed by the Management Committee.
- (B) The annual subscription shall be payable in accordance with the Fees Tariff per Team and shall be payable on or before 1st September in each year. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
- (C) Each Club shall, within fourteen days of election, pay a Deposit in accordance with the Fees Tariff, which shall be returnable to Clubs on leaving the Competition, provided they have fulfilled their fixtures and complied with all orders of the Management Committee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).
- (D) A Club shall not participate in this Competition until the entry fee, annual subscription and Deposit (if required) have been paid.
- (E) If requested by the Competition, Clubs must advise annually to the Secretary in writing by 31st July of its Sanctioning Authority affiliation number for the forthcoming Playing Season. Clubs must advise the Secretary in writing, or on the prescribed form, of details of its headquarters, its Officers and any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (F) Each Club must provide a copy of their Codes of Conduct within 14 days of election to the Competition, failing which they shall be fined (in accordance with the Fines Tariff).

MANAGEMENT, NOMINATION, ELECTION

- 5. (A) (i) The Management Committee shall comprise the Officers of the Competition and up to 10 other members who shall all be elected at the AGM.
(ii) Life President, Life Vice-Presidents, President and Vice-Presidents may be elected from time to time at an AGM
- (B) Retiring Officers shall be eligible to become candidates for re-election without nomination provided that the Officer notifies the Secretary in writing not later than 31st May in each year.

All other candidates for election as Officers of the Competition or members of the Management Committee shall be nominated to the Secretary in writing, signed by the secretaries of two Clubs, not later than 30th April in each year. Names of the candidates for election shall be circulated with the notice of the AGM. In the event of there being no nomination in accordance with the foregoing for any office, nominations may be received at the AGM.

- (C) The Management Committee shall meet as and when required, save that no more than three calendar months shall pass between each meeting.
- On receiving a requisition signed by two-thirds (2/3) of the members of the Management Committee the Secretary shall convene a meeting of the Management Committee.
- (D) Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.
- (E) All communications received from Clubs must be conducted through their Officers and sent to the Secretary.
- Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (F) A Member Clubs' Meeting will be held on the second Thursday in September and February. A Club failing to be represented at a Member Clubs' Meeting shall incur a fine (in accordance with the Fines Tariff).
- (G) No members of a Member Club are to telephone any Management Committee Member before 0930Hrs or after 2130Hrs unless they have been invited to do so. Failure to comply will result in a fine (in accordance with the Fines Tariff).
- (H) No members of a Member Club are to call at the homes of any Management Committee Member unless prior agreement has been made. Failure to comply will result in a fine (in accordance with the Fines Tariff).
- (I) Each Member Club must provide an e-mail address for official correspondence and communication with the Competition.

POWERS OF MANAGEMENT

6. (A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.
- (B) Subject to the permission of the Sanctioning Authority having been obtained the Management Committee may order a match or matches to be played each Season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any club which may have withdrawn during the Season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the Season.
- (C) Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat, but no member shall be allowed to vote on any matters directly appertaining to such member or to the Club so represented or where there may be a conflict of interest. (This shall also apply to the procedure of any sub-committee).

In the event of the voting being equal on any matter, the Chairman of the Management Committee shall have a second or casting vote.

- (D) The Management Committee shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.

With the exception of Rules 6(I), 8(H) and 9, for all alleged breaches of a Rule the Management Committee shall issue a formal written charge to the Club concerned. The Club charged shall be given 7 days from the date of notification of the charge to reply. In such reply a Club may:-

- (i) Accept the charge and submit in writing a case of mitigation for consideration by the Management Committee on the papers; or
- (ii) Accept the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee; or
- (iii) Deny the charge and submit in writing supporting evidence for consideration by the Management Committee on the papers; or
- (iv) Deny the charge and notify that it wishes to put its case at a hearing before the Management Committee.

Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.

Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

The maximum fine permitted for any breach of a Rule is £100 and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

No Participant under the age of 18 can be fined.

All breaches of the Laws of the Game or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate Association.

- (E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7.

Decisions of the Management Committee must be notified in writing to those concerned within 7 days.

- (F) 30% of its members shall constitute a quorum for the transaction of business by the Management Committee or any sub-committee thereof.
- (G) The Management Committee, as it may deem necessary, shall have power to fill, in an acting capacity, any vacancies that may occur amongst their number.
- (H) A Club must comply with an order or instruction of the Management Committee, and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (I) Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within 14 days of the date of notification of the decision.
- Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.
- (J) A member of the Management Committee appointed by the Competition to attend a meeting or Competition Match may have any reasonable expenses incurred refunded by the Competition.
- (K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the AGM or SGM called to decide the constitution and the commencement of the Playing Season.
- (L) The business of the Competition as determined by the Management Committee may be transacted by electronic mail or facsimile.

PROTESTS, CLAIMS, COMPLAINTS, APPEALS

7. (A) (i) All questions of eligibility, qualification of Players or interpretations of the Rules shall be referred to the Management Committee or a sub-committee duly appointed by the Management Committee.
- (ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the referee before the commencement of the Competition Match.
- (B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within 7 days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.
- (C) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the costs to be shared by the parties.
- (D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.
- (i) All parties must have received 14 days' notice of the hearing should they be instructed to attend.
- (ii) Should a Club elect to state its case in person then it should forward a deposit of £25.00 and indicate such when forwarding the written response.
- (E) The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.
- (F) Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within 14 days of the posting of the written notification of the decision causing the appeal, accompanied by a fee (as set out in the Fees Tariff), which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Sanctioning Authority, in such respect the Sanctioning Authority may (but is not obliged to):
- (i) invite submissions by the parties involved; or
- (ii) convene a hearing to hear the appeal; or
- (iii) permit new evidence; or
- (iv) impose deadlines as are appropriate.
- Any appeal shall not involve a rehearing of the evidence considered by the Management Committee.
- (G) No appeal can be lodged against a decision taken at an AGM or SGM unless this is on the ground of unconstitutional conduct.

ANNUAL GENERAL MEETING

8. (A) The AGM shall be held not later than 30th June in each year. At this meeting the following business shall be transacted provided that at least 10 members are present and entitled to vote:-
- (i) To receive and confirm the minutes of the preceding AGM.
- (ii) To receive and adopt the annual report, balance sheet and statement of accounts.
- (iii) Election of Clubs to fill vacancies.
- (iv) Constitution of the Competition for the ensuing Season.
- (v) Election of Officers of the Competition and the Management Committee members.
- (vi) Appointment of auditors or Qualified Accountant.
- (vii) Alteration of Rules, if any (see Rule 14).
- (viii) Fix the date for the commencement of the Playing Season and kick off times applicable to the Competition.
- (ix) Fix the date for the end of the Playing Season.
- (x) Other business of which due notice shall have been given and accepted as being relevant to an AGM.
- (B) A copy of the duly verified balance sheet, statement of accounts and agenda shall be forwarded to each Club at least 14 days prior to the meeting together with any proposed Rule changes.
- (C) A signed copy of the duly verified balance sheet and statement of accounts shall be sent to the Sanctioning Authority within 14 days of its adoption by the AGM.
- (D) Each Club shall be empowered to send two delegates to an AGM. Each Club shall be entitled to one vote only. 14 days' notice shall be given of any AGM.
- (E) Clubs who have withdrawn their membership of the Competition during the Playing Season being concluded or who are not continuing membership shall be entitled to attend but shall vote only on matters relating to the Season being concluded. This provision will not apply to Clubs expelled in accordance with Rule 12.
- (F) All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chairman so decides.
- (G) No individual shall be entitled to vote on behalf of more than one Club.
- (H) Any continuing Club must be represented at the AGM. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (I) Officers of the Competition and Management Committee members shall be entitled to attend and vote at an AGM.
- (J) Where a Competition is an incorporated entity, the Officers of the Competition shall ensure that the Articles of Association of the Competition are consistent with the requirements of these Rules.

SPECIAL GENERAL MEETINGS

9. Upon receiving a requisition signed by two-thirds (2/3) of the Clubs in membership the Secretary shall call a SGM.
- The Management Committee may call a SGM at any time.
- At least seven (7) days' notice shall be given of a meeting under this Rule, together with an agenda of the business to be transacted at such meeting.
- Each Club shall be empowered to send two delegates to all SGMs. Each Club shall be entitled to one vote only.
- Any Club failing to be represented at a SGM shall be fined in accordance with the Fines Tariff.
- Officers of the Competition and Management Committee members shall be entitled to attend and vote at all SGMs.

AGREEMENT TO BE SIGNED

10. Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Season, or upon indicating that the Club intends to compete.

"We, (A),..... (name) of(address) (Chairman)/Director and (B) (name) of (address) (Secretary/Director) of Football Club (Limited) have been provided with a copy of the Rules and Regulations of the Arun and Chichester Youth Football League Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 7."

The agreement shall be signed by:

- (i) Where a Club is an unincorporated association, the Club chairman and secretary; or
- (ii) Where a Club is an incorporated entity, two directors of the Club.

Any alteration of the chairman and /or secretary of the Club on the above agreement must be notified to the Sussex County Football Association(s) to which the Club is affiliated and to the Secretary.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

CONTINUATION OF MEMBERSHIP, WITHDRAWAL OF A CLUB

11. (A)(i) Existing Clubs having membership of the Competition must return their membership application for the following season in writing to the Secretary by 31st May, or confirm their decision to resign from the Competition by the same date.
- (ii) A Club shall not be allowed to withdraw any or all of its Teams from the Competition after the Annual General Meeting for the following Playing Season.
- Any Club infringing this Rule shall be liable to a fine (in accordance with the Fines Tariff).
- (iii) The Membership for the coming season having been decided at a Special General Meeting held for that purpose not earlier than 31 May nor later than 31 July or at the Annual General Meeting held not later than 30 June the Competition shall have the right, irrespective of other provisions in this Rule, to refuse to permit a Club to withdraw its Team(s) in order to join another Competition and may hold the Club to its engagements.
- (B) The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including but not limited to, issuing a fine in accordance with the Fines Tariff.
- (C) Notwithstanding the powers of the Management Committee pursuant to Rule 6(I), in the event of a Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee shall be empowered to refer the debt under The FA Football Debt Recovery provisions.

EXCLUSION OF CLUBS OR TEAM. MISCONDUCT OF CLUBS, OFFICERS, PLAYERS, MANAGEMENT COMMITTEE

12. (A) At the AGM or SGM called for the purpose in accordance with the provisions of Rule 9, notice of motion having been duly circulated on the agenda by direction of the Management Committee, the accredited delegates present shall have the power to: (i) remove a member of the Management Committee from office, (ii) exclude any Club or Team from membership, both of which must be supported by more than two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A member of the Management Committee or Club which is the subject of the vote being taken shall be excluded from voting.
- (B) At the AGM, or at a SGM called for the purpose in accordance with the provisions of Rule 9, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club or Team whose conduct has, in their opinion, been undesirable, which must be supported by more than two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.
- (C) Any Officer or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a Player or Players of another Club in the Competition to join them shall be liable to such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of clauses (A) and/or (B) of this Rule.

TROPHY

13. (A) The following agreement shall be signed on behalf of the winners of the cup or trophy:-
- "We A..... [name] and B..... [name], the Chairman and Secretary of FC(Limited), members of and representing the Club, having been declared winners of cup or trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the cup or trophy to the Competition Secretary on or before 31st January If the cup or trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair."
- Failure to comply will result in a fine in accordance with the Fines Tariff.
- (B) At the close of each Competition awards of a maximum of sixteen medals for 11v11 age groups and fourteen medals for 9v9 age groups shall be made to the winners and runners-up if the funds of the Competition permit. Additional medals may be ordered from the Competition at the Clubs' expense.
- (C) (i) All engraving shall be arranged by the Club, the costs being borne by the Clubs concerned. In the event of the trophy not being returned engraved by 31st January, a fine in accordance with the Fine Tariff will be incurred.
- (ii) All Trophies must be returned in a clean condition. Failure to comply will result in a fine (in accordance with the Fine Tariff).

ALTERATION TO RULES

14. Alterations, for which consent has been given by the Sanctioning Authority, shall be made to these Rules only at the AGM or at a SGM specially convened for the purpose called in accordance with Rule 9. Any alteration made during the Playing Season to these Rules shall not take effect until the following Playing Season.
- Notice of proposed alterations to be considered at the AGM shall be submitted to the Secretary by 30th April in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by 24th May and any amendments thereto shall be submitted to the Secretary by 31st May. The proposals and proposed amendments thereto shall be circulated to Clubs with the notice of the AGM. A proposal to change a Rule shall be carried if a majority of those present, entitled to vote and voting are in favour.
- A copy of the proposed alterations to Rules to be considered at the AGM or SGM shall be submitted to the Sanctioning Authority or The FA (as applicable) at least 28 days prior to the date of the meeting.

FINANCE

15. (A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.
- (B) All expenditure in excess of £100 shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.
- (C) The financial year of the Competition will end on 30th April.
- (D) The books, or a certified balance sheet, of a Competition shall be prepared and shall be verified annually by a suitably qualified person(s) who shall be appointed at the AGM.

INSURANCE

16. (A) All Clubs must have valid public liability insurance cover of at least ten million pounds (£10,000,000) at all times.
- (B) All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' personal accident insurance cover must be in place prior to the Club taking part in any Competition Match and shall be at least equal to the minimum recommended cover determined from time to time by the Sanctioning Authority. In instances where The FA is the Sanctioning Authority, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

Failure to comply with Rule 16(A) or 16(B) will result in a fine in accordance with the Fines Tariff.

DISSOLUTION

17. (A) Dissolution of the Competition shall be by resolution approved at a SGM by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant SGM.
- (B) In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.
- (C) The Management Committee shall deal with any surplus assets as follows:
 - (C) Any surplus assets, save for a trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the Sanctioning Authority.
 - (D) If a Competition is discontinued for any reason a trophy or any other presentation shall be returned to the donor if the conditions attached to it so provide or, if not, dealt with as the Sanctioning Authority may decide.

MATCH RELATED RULES

QUALIFICATION OF PLAYERS

18(A) (i) A Player is one who, being in all other respects eligible, has:-

Signed a fully and correctly completed Competition registration form in ink, countersigned by his/her parent or carer and by an appointed Officer of the Club. The appointed representatives of the Member Club will be required to register all Players electronically on the Whole Game System in the prescribed manner set by the Competition for approval by the Competition Registration Secretary. Electronic registrations will not be approved until the Registration Secretary is in possession of all paperwork which must be received by 20:00 on the Wednesday prior to a Sunday match or before 20:00 four days prior to a midweek evening match, and whose completed registration identity card has been received by the Club prior to playing.

The registration document must incorporate any known serious medical conditions of the Player and emergency contact details of the Player's parents or carers. These details must be available at matches and training events the Player attends within the management of the Club or Competition.

Any registration form which is sent by the means set out above that is not fully and correctly completed will be returned to the club unprocessed. If a Club attempts to register a player via WGS but does not fully and correctly complete the necessary information via WGS, the registration will not be processed.

For Clubs registering Players as above, registration forms will be provided in a format to be determined by the Competition. For Clubs registering players via WGS Clubs must access WGS in order to complete the registration process.

(ii) Registration forms may also be submitted to the Registrations Secretary by electronic mail or facsimile machine prior to the Player playing in a Competition Match, subject to the conditions laid down in Rule 18(A)(i). The original document must be received by the Registration Secretary within three days of the Competition Match.

For new Players to the League or for those without an ID card, the registration document must incorporate a recent passport-size photograph of the Player seeking registration. For all new Players, the Player's proof of date of birth must be personally checked by the Club's Registration Secretary and be accurate. Club Registration Secretaries will be required to counter sign the registration form to confirm this.

To validate a Player's age for registration purposes, a Member Club must accept an original birth certificate or a Player's passport attesting to the Player's date of birth, or photocopies of the afore-mentioned.

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

(iii) The numbered identity card is valid for the stated season only. It must be retained by the Club at the completion of each Playing Season and re-submitted to the Registration Secretary together with updated information and photograph should the Player wish to register with the same Club in the subsequent Playing Season.

Registration identity cards are the property of the Competition and any replacement required through loss or damage of any kind will be charged to the Club at a cost as set out in the Fees Tariff.

A Player may sign for a team of a Club and only one such current registration will be permitted.

No Player will be eligible for the first match of the Playing Season unless the fully and correctly completed registration documents have been received by the Registration Secretary ten days prior to the commencing date of the ensuing Playing Season.

Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff).

(B) (i) Contract Players are not permitted in this Competition with the exception of those Players who are registered under contract with the same Club who have a Team operating at Steps 1 to 6 of the National League System.

It is the responsibility of each Club to ensure that any Player registered to the Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.

(ii) A Player registered with a Premier League or English Football League Academy under the Elite Player Performance Plan contained within Youth Development Rules will not be permitted to play in this Competition. Details of the Youth Development Rules are published on The FA website. A Player registered with a FA Girls' Regional Talent Club may play in this Competition subject to the FA Programme for Excellence (Female) Regulations.

(iii) Each Team must have the following number of Players registered **28** days before the start of each Playing Season:

FORMAT	MINIMUM NUMBER
5v5	5
7v7	7
9v9	9
11v11	11

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(C) A child who has not attained the age of 6 shall not play, and shall not be permitted or encouraged to play, in a match of any kind.

The relevant age for each Player is determined by his or her age as at midnight on 31 August of the relevant Playing Season i.e. children who are aged 6 as at midnight on 31 August in a Playing Season (together with those who attain the age of 6 during the Playing Season) will be classed as Under 7 Players for that Playing Season. Children who are aged 7 as at midnight on 31 August in a Playing Season will be classed as Under 8 Players for that Playing Season, and so on.

Notwithstanding the above, a child is permitted to play up in the age group above his or her chronological age group, irrespective of any changes of format or competition structure, save that a child who attains the age of 6 after 31 August is permitted to play only in the Under 7 age group, and may not play in the Under 8 age group, for that Playing Season.

The age groups that children are eligible to play in are set out in the table below, along with the permitted football formats for each of those age groups. Children shall not play, and shall not be permitted or encouraged to play, in a match between sides of more than the stated number of players, according to their age group:

Age on 31 August of the relevant Playing Season	Eligible Age Groups	Maximum Permitted Format	Minimum Pitch Sizes		Maximum Pitch Sizes		Recommended Goal Sizes in feet	Ball Size
			Yards	Metres	Yards	Metres		
6	Under 7	5v5	30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	3
	Under 8		30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	
7	Under 8	5v5	30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	3
	Under 9	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	
8	Under 9	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
	Under 10		50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
9	Under 10	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
10	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 12		70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	
11	Under 12	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 13	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	
12	Under 13	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
	Under 14		90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	
13	Under 14	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
	Under 15		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
14	Under 15	11v11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 16		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	
15	Under 16	11v11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 17		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
16	Under 17	11v11	100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	5
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
	Open Age		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	

A child may play in a match involving boys and girls up to and including U18 level.

- (D) A fee as set out in the Fees Tariff shall be paid by each Club/Team for each Player registered, if applicable.
- (E) The Management Committee shall decide all registration disputes taking into account the following.
- (i) A Player shall not be permitted to register for more than one Club subject to the exceptions set out in Rule 18 (E)(iii) below.
 - (ii) In the event of a Player signing a registration form or having a registration submitted for more than one Club priority of registration shall decide for which Club the Player shall be registered. The Secretary shall notify the Club last applying to register the Player of the fact of the previous registration subject to the exceptions set out in Rule 18 (E)(iii) below.
 - (iii) A Player is only permitted to register for more than one Club for the purpose of a transfer, and providing that the Player meets the requirements in Rule 18(C).
- (F) It shall be a breach of these Rules for a Player to:-
- (i) Play for more than one Team in the same age group in the Competition in the same Playing Season without first being transferred.
 - (ii) Having registered for one Club in the Competition, register for another Club in the Competition in that Playing Season, except if the provisions set out in Rule 18 (E)(iii) apply.
 - (iii) Submit a signed registration form or submit a registration through WGS for registration that the Player had wilfully neglected to accurately or fully complete.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (G) (i) The Management Committee shall have the power to accept the registration of any Player subject to the provisions of Rule 18(G)(ii) and (iii) below.
- (ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any Player, the exercise of such power being without prejudice to the Management Committee's ability to fine a Club at its discretion (in accordance with the Fines Tariff) that has been charged and found guilty of registration irregularities (subject to Rule 7).
- (iii) The Management Committee shall have the power to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct (subject to Rule 7) subject to the right of appeal to the Sanctioning Authority or The FA. Where the Management Committee does not have enough information to enable it to make a decision pursuant to the above power, it may apply, in its absolute discretion, to the Sanctioning Authority or The FA for further information.

Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.

- (iv) For a Player who has previously had a registration removed in accordance with Rule 18(G)(iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

(Note: Action under Rule 18(G)(iii) shall only be taken against a Player in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal to the Sanctioning Authority or The FA. All decisions must include the period of restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence.)

- (H) Subject to compliance with FA Rule C2(a) when a Club wishes to register a player who is already registered with another club it shall submit a transfer form (in a format as determined by the Competition) to the Competition accompanied by a fee as set out in the Fees Tariff. Such transfer shall be referred by the Competition to the club for which the player is registered. Should this club object to the transfer it should state its objections in writing to the Competition and to the player concerned within 3 days of receipt of the notification. Upon receipt of the Club's consent, or upon its failure to give written objection within 3 days, the Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or 5 days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

- (I) A Player may not be registered for a Club nor transferred to another Club/Team in the Competition after the last day of February except by special permission of the Management Committee.
- (J) A Club shall keep a list of the Players it registers and a record of all matches in which those Players have played for the Club, and shall produce such records upon demand by the Management Committee.
In the event a Club has more than one Team in an age group, each Team must be clearly identifiable but not designated 'A' or 'B' or 1st or 2nd. In such cases, Players will be registered for one Team only, with the exception of Under 7s and Under 8s. NOTE: this is to allow free movement between the teams as the Players develop in these non-competitive age groups.
- (K) A register containing the names of all Players registered for each Club, with the date of registration, shall be kept by the Registrations Secretary and shall be open to the inspection of an Officer of the Club at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Playing Season only.

In the event of a Non Contract Player changing his status to that of a Contract Player with the same Club, another Club in the Competition or with a club in another competition his registration as a Non Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 18(B)(i).

- (L) A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding Competition Match (as specified in Rule 22(A)) unless the Player has played four Competition Matches for that Team in the current Playing Season.
- (M) Not applicable to this Competition
- (N) (i) Subject to Rule 18(N)(ii), any Club found to have played an ineligible Player in a Competition Match or Matches where points are awarded shall have the points gained from that Competition Match deducted from its record, up to a maximum of 12 points, and have levied upon it a fine in accordance with the Fines Tariff.
(ii) The Management Committee may vary the sanction as relates to the deduction of points set out at Rule 18(N)(i) only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.
(iii) Where a Club is found to have played an ineligible Player in accordance with Rule 18(N)(i) above, the Management Committee may also, at its discretion:
 - (a) Award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed; or
 - (b) Levy penalty points against the Club in default; or
 - (c) Order that such Competition Match or Matches be replayed (on such terms as are decided by the Management Committee).
- (O) (i) Priority must be given at all times to school and school organisations activities. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
(ii) The availability of children must be cleared with their head teacher (except for Sunday league competitions).
(iii) A child under the age of 15 as at midnight on 31 August in the relevant Playing Season, shall not be permitted to play in a Competition Match during that Playing Season where any other Player is older or younger than that child by two years or more.

NOTE: Any suspension of a Player MUST commence seven days after a "sending off", even if the Club has not received the paperwork from the Sanctioning Authority

CLUB COLOURS

19. Every Club must register the colour of its shirts and shorts with the Secretary by 31st May who shall decide as to their suitability.

Any Club wishing to change its colours during the Playing Season must obtain permission from the Management Committee.

Goalkeepers must wear colours which distinguish them from all other Players and the Match Officials.

No Player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents the colours in which they will play (including the colours of the goalkeeper jersey) at least five days before the Competition Match.

If, in the opinion of the referee, two Teams have the same or similar colours, the away Team shall make the change. Should a Team delay the scheduled time of kick-off for a Competition Match by not having a change of colours they will be fined in accordance with the Fines Tariff.

Shirts must be numbered, failing which a fine will be levied in accordance with the Fines Tariff.

Players' names will not be allowed on their playing kit. Failure to comply with this rule will result in a fine in accordance with the Fines Tariff

PLAYING SEASON. CONDITIONS OF PLAY, TIMES OF KICK-OFF, POSTPONEMENTS, SUBSTITUTES

20. (A) All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board or, for Mini-Soccer, and 9v9 football, the Rules as set down by The FA.

Clubs must take all reasonable precautions to keep their Grounds in a playable condition. All Competition Matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home Team a Competition Match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for Competition Matches and to order the Club concerned to play its Competition Matches on another ground.

Football Turf Pitches (3G) are allowed in this Competition provided they meet the required performance standards and are listed on the FA's Register of Football Turf Pitches. All Football Turf Pitches used must be tested (by a FIFA accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

The home Club is also responsible for advising Participants of footwear requirements when confirming match arrangements in accordance with Rule 20(C).

All Competition Matches shall have a duration as set out below unless a shorter time is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the Competition Match, and in any event shall be of equal halves.

Competition Matches should be played in accordance with the Laws appropriate to the relevant age group, as laid down by The FA, as detailed below.

Age Group	Minimum duration of play per half (minutes)	Maximum duration of play per half (minutes)	Maximum playing time in one day in all organised development fixtures (minutes)	Maximum playing time in one day in all tournaments and trophy events/festivals (minutes)	Competition structure
Under 7 and Under 8	10	20	40	60	Development focussed with a maximum of 3 trophy events per season over 2 week periods (6 weeks)
Under 9 and Under 10	20	25	60	90	Development focussed with a maximum of 3 trophy events per season over 4 week periods (12 weeks)
Under 11	20	30	80	120	Development focussed with a maximum of 3 trophy events per season over 6 week periods (18 weeks)
Under 12	20	30	80 (if applicable)	120	Any varieties including one season long league table
Under 13 and Under 14	25	35	100	150	Any varieties including one season long league table
Under 15 and Under 16	25	40	100	150	Any varieties including one season long league table
Under 17 and Under 18	25	45	120	180	Any varieties including one season long league table

In this Competition, the duration of play for each half shall be:

- U7 & U8 20 minutes
- U9 & U10 25 minutes
- U11 & U12 30 minutes
- U13 & U14 35 minutes
- U15 & U16 40 minutes
- U18 45 minutes

In this Competition, the competition structure for U12-U18 will be one season long league table.

For round robin/trophy events, the maximum duration of play per half cannot be exceeded, but the minimum duration of play per half may be adjusted.

For trophy events, the Competition may award mementos.

The times of kick-off shall be fixed at the AGM and can only be altered by the mutual consent of the two competing Clubs prior to the scheduled date of the Competition Match with written notification given to the Competition at least five days prior.

Referees must order Competition Matches to commence at the appointed time and must report all late starts to the Competition.

The home Team must provide goal nets, corner flags and at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (B) Except by permission of the Management Committee all Competition Matches must be played on the dates originally fixed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a Competition Match with the consent of the Fixtures Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the Competition Match (unless otherwise mutually agreed).

- (C) An Officer of the home Club must update FA Full-Time and give notice of full particulars of the location of, and access to, the Ground and time of kick-off to the Match Officials and an Officer of the opposing Club at least five clear days prior to the playing of the Competition Match. If not so provided, the away Club shall seek such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(D) The minimum number of Players that will constitute a Team for a Competition Match is as follows:

FORMAT	MINIMUM NUMBER
5v5	4
7v7	5
9v9	6
11v11	7

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (E) (i) In competitions where points are awarded, home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have the power to impose a fine (in accordance with the Fines Tariff), deduct points from the defaulting Club, award the points from the Competition Match in question to the opponents, order the defaulting Club to pay any reasonable expenses incurred by the opponents or otherwise deal with them except the award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a Competition Match to be played on a neutral ground or on the opponent's Ground if they are satisfied that such action is warranted by the circumstances.
- (ii) Any Club unable to fulfil a fixture or where a Competition Match has been postponed for any reason must, without delay, give notice to the Fixtures Secretary, the Competition Referees Appointments Secretary, the secretary of the opposing Club and the Match Officials. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (iii) In the event of a Competition Match not being played or abandoned owing to causes over which neither Club has control, it should be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Management Committee. Failing such agreement and notification to the Fixtures Secretary within seven days the Management Committee shall have the power to order the Competition Match to be played on a named date or on or before a given date. Where it is to the advantage of the Competition and the Clubs involved agree, the Management Committee shall also be empowered to order the score at the time of an abandonment to stand. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (iv) The Management Committee shall review all Competition Matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a Competition Match was abandoned owing to the conduct of one Team or its Club member(s) they shall be empowered to award the points for the Competition Match to the opponent. In cases where a Competition Match has been abandoned owing to the conduct of both Teams or their Club member(s), the Management Committee shall rule that neither Team will be awarded any points for that Competition Match and it shall not be replayed. No fine(s) can be applied by the Management Committee for an abandoned Competition Match.
- (v) The Management Committee shall review any Competition Match that has taken place where either or both Teams were under a suspension imposed upon them by The FA or Affiliated Association. In each case the Team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 18(N)(i) above. Where both Teams were under suspension the Competition Match must be declared null and void and shall not be replayed.
- (vi) A Club may postpone two League matches for each of its Teams, for any reason, during the course of the season by giving notice before midday Saturday for a Sunday fixture or before 1800Hrs the day before a midweek evening fixture. This provision will not apply to the first Competition match of the Playing Season, or any Competition Matches after the last day of February of the Playing Season. Where the away Team uses the option contained in this paragraph and the home Team is unable to use or recover the cost of the pitch hire, the away Club will be responsible for reimbursing the home Club providing that the home Club has provided the Management Committee with appropriate evidence of the costs incurred.

nb Postponement Options cannot be used in any round of any Cup competitions organised by the Competition - see Cup Rule 12.

(F) A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match.

This Competition allows return substitutes:

For Under 11s - Under 18s – a Club may use up to 5 from 5 substitute Players. A Player who has been substituted becomes a substitute and may replace any Player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

For Mini-Soccer – any number of substitutions may be used at any time with the permission of the referee. Entry onto the field of play will only be allowed during a stoppage in play. A Player who has been replaced may return to play as a substitute for another Player. A Team must not have a match day squad greater than double the size of its team in an age group.

In Youth Football only, the referee shall be informed of the names of the substitute Players not later than 15 minutes before the start of the Competition Match and a Player not so named may not take part in that Competition Match.

A Player who has named as a substitute before the start of that Competition Match but does not actually play in the game shall not be considered to have been a Player in that Competition Match within the meaning of Rule 18 of this Competition.

- (G) The half time interval shall routinely be of five minutes' duration, but it shall not exceed 15 minutes. The half time interval may only be altered with the consent of the referee.
- (H) The Teams taking part in Under 7s to Under 11 or Youth Football shall identify a Team captain who shall wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of his/her teammates. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (I) The Competition shall require all Players and Club officials to have signed their Club's Codes of Conduct and produce these if so requested by the League Management Committee. Prior to each match, the participating Teams and Officials shall conduct the 'Respect' handshake and participating Teams shall offer handshakes to the opposing Team after the match. Each home Club shall make arrangements for the provision of designated areas for spectators. This area can be marked by an additional painted line, the use of cones, a roped off area or use of a temporary spectator barrier. The area for spectators should start two metres from the touchline on both sides of the pitch. Each area should run the full length of the pitch. It is recognised, however, that the alignment of some public pitches does not allow for this arrangement in which case other appropriate arrangements should be made. Failure to designate such an area may result in a fine (in accordance with the Fines Tariff).

- (J) Before every Competition Match the two managers of the participating Teams will check the identity cards of all Players nominated to play for the opposing Team including substitutes. Any Player without an identity card or with a defaced or altered identity card will not be permitted to play. Any Team that fails to produce identity cards for its Players will incur a fine (in accordance with the Fines Tariff), in addition to any penalties that may be imposed for its failure to fulfil the fixture in accordance with Rule 20.
- (K) The home Team must ensure that the field of play has adequate markings and regulation equipment including two assistant referee's flags and a whistle. They must also have a Qualified First Aider (QFA) in attendance. Failure to comply will result in a fine (in accordance with the Fines Tariff).
- (L) All Teams shall provide at every match a well-equipped first aid kit, which must be available for inspection by any Competition official or League Management Committee member. Failure to comply will result in a fine (in accordance with the Fines Tariff).
nb Please see the 'First Aid Kit Advice Sheet' document on the 'Downloads' page of the ACYFL website for details of what constitutes a "well-equipped first aid kit".
- (M) In the Youth Divisions, if the Management Committee deem that due to exceptional circumstances the fixtures in any Division are unlikely to be completed before the end of the season it may order certain matches to be played on weekdays and/or to play "Double Header" fixtures. A "Double Header" fixture will consist of two matches on the same day between the same two teams played on the same ground, which will be determined by the Management Committee. Both matches would be of equal time with the Management Committee determining the time to be played which must be no less than half the normal full time for that Division's matches and no more than the normal full time for that Division's matches plus 20 minutes. The half time interval shall be of five minutes duration and there shall be an interval of at least fifteen minutes between the end of the first match and the start of the second match.
"Double Header" fixtures shall not apply to Mini-Soccer Divisions.
NOTE: A "Double Header" shall be deemed a single match for the purposes of match officials' fees/expenses
- (N) Under 7 and Under 8 teams must provide an adult Respect Steward for all their matches (home and away), who is required to wear a Hi-Viz jacket for the role.

REPORTING RESULTS

- 21. (A) The Fixtures Secretary must receive within four days of the date played, the result of each Competition Match in the prescribed manner, ie the correct completion of the match return on FA Full-Time. This must include the forename(s) and surname of the Team Players and also the referee markings required by Rule 23, or any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
Note: Only substitutes who enter the field of play should be recorded.
Note: As per the definition in Rule 1 (A) "Competition Match" means any match played under the jurisdiction of the Competition and includes both Competitive and Development matches played at the Under 7 to Under 11 age groups.
- (B) Both Clubs shall notify the result of each Competition Match by 1730 Hrs on the day of the match, or by 2130 Hrs for an evening game. The result must be advised by SMS or direct input via FA Full-Time. For the purposes of this rule the result to include any postponement or abandonment. This Rule applies to all competitive matches in which a Club participates. Both Clubs shall notify the result of all County FA Competition fixtures. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (C) (i) The match result notification, correctly completed, shall be signed by an Officer of the Club, or as prescribed by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
nb The Competition prescribes the match result notification as in Rule 21(A) and (B) above.
(ii) Where a Club is found to have intentionally fielded an ineligible or unregistered player and conceals the fact by submitting a Match Result Notification with false particulars, they shall be liable to a fine (see Fines Tariff), in addition to any penalty imposed under Rule 18 (N)(i)
- (D) The Competition and Clubs are permitted to collect but NOT publish results or any grading tables for fixtures involving Under 7s, Under 8s, Under 9s, Under 10s, and Under 11s. Any Competition failing to abide by this Rule will be dealt with by the Sanctioning Authority, and any Club failing to abide by this Rule will be fined in accordance with the Fines Tariff. The Competition and Clubs are permitted to collect and publish results for trophy events.

DETERMINING CHAMPIONSHIP

- 22. (A) In Competitions where points are awarded, Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn Competition Match. The Teams gaining the highest number of points in their respective divisions at the end of the Playing Season shall be adjudged the winners. Competition Matches must not be played for double points.
In the event of two or more Teams being equal on points at the end of the Playing Season, rankings may be determined by a deciding match or matches played under conditions determined by the Management Committee, or the position shared.
- (B) Automatic promotion shall be applied for the first two Teams and automatic relegation shall be applied for the last two Teams in each division except as provided for hereunder, subject to the provisions of Rule 2(L).
 - (i) Should one or more Teams withdraw from any one division after the Playing Season has commenced an equal number of Teams to those withdrawing in that division shall not be automatically relegated.
 - (ii) Vacancies occurring after the conclusion of the Playing Season may be filled in any of the following ways:
 - (a) retention of otherwise relegated Team(s); or
 - (b) additional promotion of the next ranked Team(s) from the division below; or
 - (c) election
 - (iii) The composition of the U7, U8, U9, U10 and U11 age groups will be at the Management Committee's discretion.
 - (iv) New teams for any age group will be placed in the appropriate division by the Management Committee
- (C) Not applicable to this competition
- (D) In the event of a Team withdrawing from the Competition before completing 75% of its fixtures for the Playing Season all points obtained by or recorded against such defaulting Team shall be expunged from the Competition table. For the purposes of this Rule 22 (D) a completed fixture shall include any Competition Match(es) which has been awarded by the Management Committee.
- (E) If there is no viable way that the season can be completed by the scheduled end date as outlined at the AGM, the League Management Committee will work within the guidance received from the FA to bring the season to a conclusion.

MATCH OFFICIALS

23. (A) Registered referees (and assistant referees where approved by The FA or County FA) for all Competition Matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority. Failure to use the services of an appointed referee will result in a fine (in accordance with the Fines Tariff) being imposed on the defaulting Team. An appointed referee takes precedence over any Club referee. Clubs cannot turn down a referee appointed by the Referee's Secretary under any circumstances.
- (B) In cases where there are no officially appointed Match Officials in attendance, the home Club shall provide a referee, unless both teams agree upon an alternative person. An individual thus agreed upon shall, for that Competition Match, have the full powers, status and authority of a registered referee. Individuals under the age of 16 must not participate either as a referee or assistant referee in any open age competition and individuals under the age of 14 must not participate either as a referee or assistant referee in any Competition Match. Referees between the ages of 14 and 16 are only eligible to officiate in competitions where the Players' age band is at least one year younger than the age of the referee, for example a 15 year old referee may only officiate in competitions where the age banding is 14 or younger.
- (C) Where assistant referees are not appointed each Team shall provide a Club assistant referee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff) being imposed on the defaulting Club.
- (D) The appointed referee shall have power to decide as to the fitness of the Ground in all Competition Matches and that decision shall be final, subject to the determination of the Local Authority or the owners of a Ground, which must be accepted.
- (E) Subject to any limits/provisions laid down by the Sanctioning Authority, Match Officials appointed under this Rule shall be paid a match fee in accordance with the Fees Tariff and travel expenses of 35p per mile / or inclusive of travel expenses.

Match Officials will be paid their fees and/or expenses by the home Club in cash before the Competition Match, unless otherwise ordered by the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (F) In the event of a Competition Match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to half fee plus expenses. Where a Competition Match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials, if they attend the Ground, their full fee and expenses. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (G) A referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Affiliated Association with which he or she is registered.
- (H) Each Club shall, in a manner prescribed from time to time by The FA, award marks to the referee for each Competition Match and the name of the referee and the marks awarded shall be submitted to the Competition via the Match Return when recording results and statistics on FA Full Time in accordance with Rule 21(A). Where a mark of 60 or less is given, a written explanation of the reason for the marking must be submitted to the League Secretary and League Referees Secretary within four days of the match being played. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff) or dealt with as the Management Committee shall determine.
- (I) The Competition shall keep a record of the markings and, on the form provided by the prescribed date each Season, shall submit a summary to The FA/County FA.
- (J) The referee shall submit a report form, supplied by the Competition, giving the result of the Competition Match, the number of Players in each Team and the time of kick-off to the Referees Secretary within two days of the Competition Match.
- (K) Match Officials shall be supplied, each season, with a copy of the Competition Rules free of charge.
- (L) Match Officials shall have undertaken a RESPECT briefing offered by The FA/County FA or the Competition.
- (M) It is permissible for Match Officials within this Competition, and associated Cup competitions under our jurisdiction, to wear a coloured referee shirt. Should the referee shirt clash with either Club's kit, the referee must revert back to black.
nb The shirt must be almost entirely of a single colour. Where a Competition appoints neutral assistant referees, only one non-black coloured shirt is permitted.

ADDITIONAL COMPETITION RULES

FAIR PLAY AWARD

24. There shall be a Fair Play Award for each age group for which all Teams in an age group shall be eligible. When completing match returns on FA Full-Time, each Team will be requested to award points up to 100 to their opponents for fair play, organisation and attitude. At the end of the Playing Season, a trophy will be awarded to the Team in each age-group scoring the highest average number of points per game. Teams offending against any of the Rules of the Competition may, at the discretion of the Management Committee, be disqualified from competing for the trophy.

SUPPLEMENTARY COMPETITION

25. (A) At the Management Committee's discretion, a Supplementary Competition may be organised for any of the U12-U18 age-groups, involving selected Teams/Divisions as determined by the Management Committee prior to the operation of this Competition in any season.

(B) The ground for ties will be decided by the Fixture Secretaries.

(C) The referee's fee for all matches shall be in accordance with Rule 23 (E).

(D) Unless otherwise provided for, the Rules of the League (the "Competition Rules") shall apply to these competitions.

CUP COMPETITION RULES

1. The undermentioned competitions shall be played for annually. Unless otherwise provided for, the Rules of the League (the "Competition Rules") shall apply to these competitions, collectively known as the "Challenge Cups".

- (a) The "Under 18 David Banks Memorial Cup" shall be competed for by all Teams entered in the Under 18 Division(s).
- (b) The "Under 16 Challenge Cup" shall be competed for by all Teams entered in the Under 16 Division(s).
- (c) The "Under 15 Michael Allsopp Challenge Cup" shall be competed for by all Teams entered in the Under 15 Division(s).
- (d) The "Under 14 Paul Hull Challenge Cup" shall be competed for by all Teams entered in the Under 14 Division(s).
- (e) The "Under 13 Southdown Garage (Gulf) Trophy" shall be competed for by all Teams entered in the Under 13 Division(s).

2. For all Teams playing their first game and losing from any of the afore-mentioned "Challenge Cups" they will automatically be entered in the following Cup Competitions, collectively known as the "Invitation Cups". Unless otherwise provided for, the Rules of the League (the "Competition Rules") shall apply to these competitions.

- (a) The "Under 18 Invitation Cup."
- (b) The "Under 16 Invitation Shield."
- (c) The "Under 15 Easter Invitation Cup."
- (d) The "Under 14 Invitation Cup."
- (e) The "Under 13 Stan Stansmore Shield."

3. In the Under 12 age group:

- (a) Teams in Division A shall play annually in the "Under 12 Shippam Challenge Cup"
- (b) Teams in Division B shall play annually in the "Under 12 Peter Merritt Shield."
- (c) Teams in Divisions other than A and B shall have their own annual Divisional Cup competitions.

Unless otherwise provided for, the Rules of the League (the "Competition Rules") shall apply to these competitions.

4. Player Eligibility
(a) No Player shall be eligible to play in the Cup Competitions, unless qualified in accordance with Competition Rules. Any Player becoming qualified before an uncompleted match is replayed shall be eligible to play in such match unless that Player is ineligible under Rule 4(b) or 4(c) below.

(b) No Player will be eligible to play for more than one Team in the Cup Competitions during the current season.

(c) No Player shall be eligible to play in a Cup semi-final or final unless they have played for that Team in an earlier round of the relevant Cup Competition in the current Playing Season, or has played at least three Competition Matches in the current Playing Season under the control of the Competition for that Team prior to the semi-final or final taking place as confirmed by match result notification.

(d) Any Team found guilty of playing an ineligible Player for any reason shall be removed from the relevant Competition and will incur a fine (in accordance with the Fines Tariff).

5. The Clubs which are in each instance first drawn shall have the choice of Ground until the semi final and final ties which shall be played on such Grounds as the Management Committee may determine. Should a tie be postponed on more than one occasion, the Management Committee may order a change of venue to further the Competition.

6. In the event of a tie being drawn at the end of normal time, 20 minutes extra time shall be played in two equal periods of 10 minutes. In a Mini-Soccer match, 10 minutes extra time will be played in two equal periods of five minutes. If the score remains level after extra time, the winners will be determined by the taking of kicks from the penalty mark in accordance with the International Board Decision contained in the Laws of Association Football.

7. Both participating Clubs shall report the result of all cup matches in accordance with Rule 21(A) and (B).

8. The winners of each competition shall be presented with a trophy. If the individual competition Rules dictate, up to a maximum of sixteen winners and runners-up medals for 11v11 age groups, fourteen medals for 9v9 and 7v7 age groups and ten medals for 5v5 age groups will be presented.

9. Clubs shall submit within seven days of winning a place in a Cup Final a list of Players available for selection for the said Cup Final and a Team photo to the Publications Officer or his/her nominated representative. The submission must include the full names of the Players, up to twenty words describing each Player's attributes, the full name of the Manager and the colours of kit to be used in the Cup Final. Seven days prior to the Cup Final a list of selected Players and their starting numbers must be provided to the Publications Officer or his/her nominated representative. Failure to provide any information requested will incur a fine (in accordance with the Fines Tariff).

10. Trophy events for U7, U8, U9, U10 and U11 age groups may be introduced at the Competition's discretion. No player shall be eligible to play for more than one team in a concurrent Trophy event.

11. The U9, U10 & U11 teams will play for one of the following Cups within their age groups each season:

- U9 - Margaret & Peter Saywell Cup, Kathy & Peter Wilson Cup, ACYFL Shield, ACYFL Trophy and ACYFL Vase
- U10 - Bob Marchant Cup, Jim Miller Cup, ACYFL Shield, ACYFL Trophy and ACYFL Vase
- U11 - Ernie Piper President's Cup, Ernie Piper Memorial Cup, ACYFL Shield, ACYFL Trophy and ACYFL Vase

12. Postponement Options cannot be used in any round of any Cup competitions organised by the Competition

13. Cup Final Procedures

- (i) Team sheets must be completed and handed to the Referee at least 15 minutes before the scheduled kick off time
- (ii) In the event that the ground has included in its pitch markings the Dug-out/Technical Area, the following shall be strictly adhered to: only eight occupants, including the named substitutes, shall be allowed to occupy the dug-outs; only the nominated coach/manager may convey tactical instructions to the players during the tie and they must return to their position immediately after giving these instructions. They and other officials must remain within the confines of the Technical Area and they must behave in a responsible manner at all times.

SCHEDULE A

FEES TARIFF		
RULE NUMBER	DESCRIPTION	FEE
4 (A)	ENTRY FEE	£15.00 (per team)
4 (B)	ANNUAL SUBSCRIPTION 11v11 9v9 7v7 5v5	(per team) £20.00 £15.00 £10.00 £5.00
4(C)	DEPOSIT	£50.00 (per Club)
7(C), 7(F)	PROTEST/APPEAL FEE	£25.00
18(A) (iii)	REPLACEMENT ID CARDS	£5.00 (per Card)
18 (D)	REGISTRATION FEE	£1.00 (per Player)
18 (H)	TRANSFER FEE	£5.00 (per Player) £1.00 if Player transferring within same Club
23 (E)	REFEREE FEES Mini Soccer 9v9 11v11	All-in Fee £20.00 All-in Fee £25.00 Fee £25.00 Travel Expenses of 35p per mile or standard class public transport up to a maximum of £10.00
23 (E)	ASSISTANT REFEREE FEES	Fee £18.00 Travel Expenses of 35p per mile or standard class public transport up to a maximum of £10.00

FINES TARIFF		
RULE NUMBER	DESCRIPTION	MAXIMUM FINE
2 (G)	FAILURE TO AFFILIATE	£25.00
2 (I)	FAILURE TO COMPLY WITH FA INITIATIVES	£25.00
2 (K)	UNAUTHORISED ENTRY OF TEAMS INTO COMPETITIONS	£25.00
3	FAILURE TO OBTAIN CONSENT FOR A CHANGE OF CLUB NAME	£25.00
4 (B), 4(C)	FAILURE TO PAY A SUBSCRIPTION / DEPOSIT	£25.00
4(E)	FAILURE TO PROVIDE AFFILIATION NUMBER/DETAILS FORM	£5.00
4(F)	FAILURE TO PROVIDE CODES OF CONDUCT	£5.00
5 (E)	COMMUNICATIONS CONDUCTED BY PERSONS OTHER THAN NOMINATED OFFICERS	£10.00
5(F)	FAILURE TO BE REPRESENTED AT MEMBER CLUBS MEETING	£25 ON FIRST OCCASION, £50 SUBSEQUENTLY
5(G)	UNAUTHORISED TELEPHONE CALL TO MANAGEMENT COMMITTEE MEMBER	£10
5(H)	UNAUTHORISED HOME VISIT TO COMMITTEE MEMBER	£10
6 (H)	FAILURE TO COMPLY WITH AN INSTRUCTION OF THE MANAGEMENT COMMITTEE	£10.00
6 (I)	FAILURE TO PAY A FINE WITHIN REQUIRED TIMEFRAME	DOUBLE THE ORIGINAL FINE UP TO £100.00
8 (H)	FAILURE TO BE REPRESENTED AT AGM	£25.00
9	FAILURE TO BE REPRESENTED AT SGM	£25.00
10	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT OR TO NOTIFY CHANGES TO SIGNATORIES	£25.00
11 (A)(ii)	FAILURE TO PROVIDE NOTICE OF WITHDRAWAL BEFORE DEADLINE	£25.00
11 (B)	FAILURE TO COMMENCE/COMPLETE FIXTURES	£25.00
13 (A)	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT REGARDING THE TROPHY	£25.00
13(C)(i)	FAILURE TO RETURN A TROPHY ENGRAVED	£25.00
13 (C)(ii)	FAILURE TO RETURN A TROPHY CLEANED	£25.00

FINES TARIFF CONTINUED		
16(A), 16(B)	FAILURE TO HAVE THE REQUIRED INSURANCE	£50.00
18 (A)(ii), (iii)	FAILURE TO CORRECTLY REGISTER A PLAYER	£10.00
18 (B)(iii)	FAILURE TO HAVE THE REQUIRED MINIMUM NUMBER OF PLAYERS REGISTERED BY THE DEADLINE	£10.00 per team
18 (F)	REGISTERING OR PLAYING FOR MULTIPLE CLUBS OR INACCURATE COMPLETION OF A REGISTRATION FORM	£10.00
18 (G)(ii)	REGISTRATION IRREGULARITIES	£10.00
18 (N)(i)	PLAYING AN INELIGIBLE PLAYER	£25.00
18 (O)(i)	FAILURE TO GIVE PRIORITY TO SCHOOL ACTIVITIES	£25.00
19	FAILURE TO NUMBER SHIRTS	£1.00 per shirt
19	PLAYERS' NAMES ON SHIRTS	£1.00 per shirt
19	DELAYING KICK OFF DUE TO NO CHANGE OF COLOURS	£10.00 per match
20(A)	FAILURE TO PROVIDE REQUIRED EQUIPMENT	£10.00 per match
20 (B)	FAILURE TO PLAY MATCHES ON THE DATE FIXED	£25.00 for a team's first offence, increasing by £5 for every further offence to a maximum of £50.00
20 (C)	FAILURE TO PROVIDE DETAILS OF A FIXTURE	£10.00 per fixture
20 (D)	PLAYING MATCH WITH LESS THAN REQUIRED NUMBER OF PLAYERS	£10.00 per team
20 (E) (i)	FAILURE TO PLAY FIXTURE	£25.00 for a team's first offence, increasing by £5 for every further offence to a maximum of £50.00
20 (E) (ii)	FAILURE TO GIVE REQUIRED NOTICE	£10
20 (E) (iii)	FAILURE TO COMPLETE RESCHEDULED FIXTURE	£25
20 (H)	NO CAPTAIN'S ARMBAND	£5.00
20(I)	FAILURE TO DESIGNATE AN AREA FOR SPECTATORS (RESPECT LINES)	£10.00
20(J)	FAILURE TO PRODUCE PLAYER ID CARDS	£10.00
20(K), 20(L)	FAILURE TO COMPLY WITH RULE	£10.00
21 (A)	LATE MATCH RETURN NOTIFICATION	£10.00 for a team's first offence, increasing by £1 for every further offence to a maximum of £25.00
21 (B)	FAILURE TO NOTIFY RESULT	£10.00
21 (C)(i)	FAILURE TO COMPLETE MATCH RETURN	AS PER 21 (A)
21 (C) (ii)	FALSIFICATION OF MATCH RETURN	£25.00
21 (D)	PUBLISHING RESULTS/GRADING TABLES FOR NON TROPHY EVENT FIXTURES INVOLVING U7S, U8S, U9S, U10S OR U11S	£50.00
23 (A)	FAILURE TO USE APPOINTED REFEREE	£20.00
23 (C)	FAILURE TO PROVIDE CLUB ASSISTANT REFEREE	£20.00
23 (E)	FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES	£25.00
23 (F)	FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT PLAYED	£25.00
23 (H)	FAILURE TO PROVIDE REFEREE'S MARK AND/OR WRITTEN EXPLANATION REQUIRED	£10.00
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4 (d)	PLAYING AN INELIGIBLE PLAYER	£25.00
9	FAILURE TO SUPPLY INFORMATION	£25.00

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SCHEDULE A

Fees Tariff

Fines Tariff